**Hercules Education Foundation**

**Board Meeting Agenda**

**July 13, 2023 – 7 PM Meeting Agenda**

1. **Opening Procedures**

A.1  Welcome; Call to Order:

A.2  Roll Call:

A.3  Approval of Agenda:

A.4  Approval of Minutes:

 B.   **Financials**

   Bank Balances

WF Checking:

WF Savings:

Mechanics Savings:

PayPal Account:

Likely Accounts Receivable:

Phillips 66 Donation: $2,500

**C.  Old Business**

C1.  Bottles & Bites – we will continue this item until our next meeting when Sylvia is present and can give a financial report from the event.

Debriefing:

\*Suggestions from Sarah: we need more water, are the QR codes helpful (do they work?)

\* Suggestions from Jamela : being able to purchase the spirits to take home.

\*Suggestions from Don: we ran out of programs, upfront itemized budget for each event approved by the board ahead of time. Forms are filed for each event with itemized budgets.

C2. Grants:

Please see attached list at end of agenda for grants that were submitted:

\*Suggestion to move the date for the grant deadlines to give us a little breathing room before Bottles & Bites. Notify the community about projects funded.

               C3.  Tax Filings – Don filed e postcards with the IRS and CA Franchise Tax Board. He will send copies of the financial reports and statements. He also filed the Annual Registration Renewal with the Attorney General and paid the $50 fee.  They were filed online May 11. IRS Form 990-N, FTB Form 199N, 2022 RRF-1 Report for Attorney General, 2022 Supplemental Information for RRF-1, 2022 Form CT-TR-1 & Supplemental Info, AG paid confirmation, $50 registration renewal fee. Filing requirements for 2022 are now complete.

**D.    New Business**

D1. In person meeting option/Zoom/hybrid July in person meeting, then continue on Zoom or hybrid.

D2. Grant application follow up e-mail - do we need this?

D3. Donors Choose Projects Updates:

**May 12 $90.55 Reading and Achieving! Ms. Sherr using credit card**

**May 9 $128.35 Classroom Organization-izing Mr. Brice Murray using credit card**

**May 9 $172.39 Leveling Up Creativity & Curiosity by Mrs. Barron using credit card**

**May 9 $318.19 Books Galore by Mrs. Hernandez using credit card**

**March 30 $165.28 Books for National Deaf History Month (April) Mrs. Whittemore**

**March 10 $431.30 “Oh the Places You’ll Go: Decision Day for Our Seniors” Ms. Ly**

**E.   Reminder, Upcoming Events / Fundraisers**

  E1.           August 1st  National Night Out

  E2           October 1st  Bay Front Run & Festival

**F.  Agenda additions:**

**F1. Credit card reader**

**F2. Don applied to Safeway to get a grant for $5,000.**

**G.  Adjournment:**

**NEXT MEETING:  Thursday Sept 14**

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| April 1, 2023 10:22 pm |  | Coming in Loud and Clear in Kindergarten | $372 |  | Lupine Hills | Kim Dauer-Sargentini |
| March 31, 2023 8:56 pm |  | technology for classroom | $400.00 |  | Hanna Ranch Elementary School | Bettina Wong |
| March 31, 2023 3:52 pm |  | Culturally Responsive Library | $400.00 |  | Lupine Hills | Claudia Ibarra |
| March 30, 2023 11:31 am |  | Learning Through Science | $400 |  | Ohlone ES | Kathleen Lyssand-Silva |
| March 30, 2023 11:28 am |  | LEARNING WITH SCIENCE | $400 |  | OHLONE ELEMENTARY | SUSAN CHAI |
| March 30, 2023 8:19 am |  | In the name of science! | $400 |  | Lupine Hills Elementary | Sarah Vanek |
| March 29, 2023 2:43 pm |  | In Living Color: Vibrant Printing & Colorful Art Supplies | $398.38 |  | Ohlone Elementary | Erika Avina |
| March 28, 2023 2:19 pm |  | Evaluation Tools for Speech/Language | 383.00 |  | Hercules Middle School | Jocelyn Whittemore |
| March 27, 2023 3:51 pm |  | Field Trip to the Bay Area Children’s Theater | $400.00 |  | Lupine Hills | Crystal Turner |
| March 27, 2023 2:48 pm |  | Student Self Portraits | $383.66 |  | Hanna Ranch Elementary School | Michelle Schultz |
| March 27, 2023 2:35 pm |  | Teach Easel | 400.00 |  | Lupine Hills | Jennifer Hague |
| March 24, 2023 8:19 am |  | High Interest, Student Choice Library | $400.00 |  | Hanna Ranch | Chante Maxey |
| March 24, 2023 7:28 am |  | Art Materials- Chalk Pastel Art | $400 |  | Hanna Ranch Elementary | Ricky Clemons |
| March 23, 2023 9:41 pm |  | Let’s help Children with special needs reach their maximum potentials in their own unique ways :) | 400$ |  | Peres Elementary School | Almira Rose P. Sales |
| March 23, 2023 3:24 pm |  | STEAM Supplies | 400 |  | Lupine Hills Elementary School | Sara Kozanevich |
| March 23, 2023 7:46 am |  | Hands On Learning/ Mindfulness | $400 |  | Hanna Ranch Elementary | Vanesa Clemons |
| March 20, 2023 8:23 pm |  | Science for Fantastic Firsties! | $391.41 |  | Ohlone Elementary | Gia M Mason |
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| March 20, 2023 7:01 pm |  | Writing Center | $300 |  | Ohlone Elementary | Vanessa Cavalli-Eakle |
| March 20, 2023 4:26 pm |  | Reinforcers for Students with Autism | 400 |  | Ohlone Elementary | Maria Mirandilla |
| March 20, 2023 9:13 am |  | Poetry and Painting | 300.00 |  | Ohlone | Falin Minoru |
| March 20, 2023 9:11 am |  | Support our students' focus | $355.00 |  | Hercules High School | Darlena David |
| March 17, 2023 11:12 am |  | Bird Watching in the School Garden | $400.00 |  | Lupine Hills | Emily Earl |
| March 16, 2023 12:57 pm |  | Solar Punk House Project | $390 |  | Hercules High School | Geoffrey Steven Parker |
| March 15, 2023 7:51 pm |  | Hands-On Materials | $400.00 |  | Lupine Hills Elementary School | Jacqueline Soledad |
| March 15, 2023 5:45 pm |  | STEM & Sensory Activities | About $400.00 |  | Hanna Ranch Elementary School | Harinder Singh |
| March 15, 2023 2:56 pm |  | Yearbook | 400.00 |  | Hercules High School | Michelle Gerst |
| March 15, 2023 11:48 am |  | Hercules High School Musical | $400 |  | Hercules High School | Jamey Genna |
| March 10, 2023 4:18 pm |  | Making Words to Learn to Read | $400.00 |  | Hanna Ranch | Sarah Creeley |
| March 10, 2023 2:50 pm |  | Ealy Intervention Reading Tools | $400.00 |  | Hanna Ranch Elementary | Kristina Smith |