

# Hercules Education Foundation

## Board Meeting Agenda

January 19, 2022 - Meeting via Zoom at 7:00 pm

### A. Opening Procedures

- A.1 Welcome; Call to Order:
- A.2 Roll Call:
- A.3 Approval of Agenda:
- A.4 Approval of Minutes:

### B. Financials

2021 Year-End Financial Summary

WF Checking: **\$17,300.67**                      Outstanding checks: **\$540.00**  
WF Savings: **\$5,588.93**  
Mechanics Savings: **\$20,166.10**

YTD Receipts: **\$28,546.19**  
YTD Disbursements: **\$25,780.29**  
Pending: **\$2,500 Bio-Rad Sponsorship**

### C. Old Business

- C1. Website (Sylvia)  
- Donor list – **pending**
- C2. Attorney General filings (Don) **Received confirmation that HEF is in compliance.**
- C3. Tree Lighting
- C4. Charm Lab / Stem Fatale (Maddie)
- C5. Southwest Tickets for Teachers
- C6. Quarterly E-newsletter **First issue of Wings went out in November. The next issue will go out in February. If you have anything to input, provide it to Mal by February 1<sup>st</sup>.**

### D. New Business

D1. Grant Applications – Approved since last meeting

Near Space Atmosphere: Olaoluwalotobi Thomas, HMS, \$300-600  
Update for Outdated Classroom Library: Wesley Silva, Lupine Hills, \$400  
Update for Outdated Classroom Library: Sara Kozanevich, Lupine Hills, \$400  
Update for Outdated Classroom Library: Olivia Chikezie, Lupine Hills, \$400  
Multicultural Picture Books for History: Michelle Schultz, Hanna Ranch, \$300  
At Your Seat Storage Stack: Harinder Singh, Hanna Ranch, \$355

D2. DonorsChoose Projects – Approved and funded since last meeting

Bumper Plates for Days: Mr. Lazaridis, HHS, \$317.68 (11/18)  
Come One Come All For Mascaraed of Masks: Mrs. Hernandez, HHS, \$88.55 (11/20)  
Books! Get Your Books Right Here! Mrs. Avina, Ohlone, \$161.48 (11/30)  
Let's Explore What Owls Eat! Mrs. Avina, Ohlone, \$153.07 (11/30)  
Imagination in 3D! Mrs. Barron, HMS, \$177.60 (11/30)  
Technology Tools That Will Enhance Our Music Program: Mrs. Wong, HHS, 203.07 (11/30)  
Watch and Learn STEM: Mrs. Gatchalian, HHS, \$252.75 (11/30)  
Tools of the Science Trade: Mr. Parker, HHS, \$387.84 (11/30)  
HHS Student Requested Books for Our Library Collection: Ms. Little, \$391.28 (11/30)  
Socks for Soccer: Mrs. Whittemore, HHS, \$305.07 (1/15)  
Leadership Colors: Mr. Owens, HMS, \$349.51 (1/15)  
Promote Equity Themed Reading Habits: Mrs. Knoblauch, HHS, \$423.43 (1/15)  
I Can See Clearly Now! Ms. Ogura, HMS & HS, \$580.62 (1/15)  
Stem In Physical Education: Mr. Lazaridis, HHS, \$436.92 (1/15)  
Influence of Music on Dance: Ms. Levitt, HHS, \$598.16 (1/15)  
Take Home Creativity: Ms. Genna, HHS, \$442.98 (1/15)

D3. Projects funded for 2021-22 school year

HEF Grants: \$2,632.82 plus \$2,155 approved but not paid yet  
DonorsChoose Projects: \$5,913.68 thru 1/15/22

D4. 2022 Meeting Dates

D5. Teacher appreciation

D6. Board Review of Conflict of Interest Policy – See Bylaws

D7. Information and tax filings due

Secretary of State Form SI-100 (new officers)  
Attorney General Forms RRF-1 and CT-TR-1  
IRS Form 990-N  
FTB Form 199N

D8. Fill Secretary Position for 2022

**E. Events / Fundraisers**

E1. Bottles & Bites – March 27

E2. Southwest Ticket Raffle

E3. Bay Front Run & Festival – October 2

**F. Agenda additions / deletions:**

**G. Adjournment: NEXT MEETING:**