

# Hercules Education Foundation

## Board Meeting Minutes

March 16, 2022 - Meeting via Zoom at 7:00 pm

### A. Opening Procedures

A.1 Welcome; Call to Order: 7:05 PM

A.2 Roll Call: Sarah Creeley, Don Kuehne, Maddie Yuen, Sylvia Villa-Serrano, Evangelia Ward-Jackson,  
Alex Walker-Griffin

Absent: Jamela Smith-Folds

Guests: Kimberly Dauer-Sargentini, Nicole Sacramento – HS PTO

A.3 Approval of Agenda: Approved

A.4 Approval of Minutes: Approved

### B. Financials

Bank Balances as of 02/28/22

WF Checking: \$15,726.29

WF Savings: \$5,589.02

Mechanics Savings: \$20,166.10

### C. Old Business

C1. Website (Sylvia)

- Donor list – Large donor & Corporate Match categories added to the donate page

C2. Teacher appreciation Angel suggested individual chacuterie for each teacher. Hiring a local restaurant to provide lunch was also suggested so that all staff could be included. A date will be set for the beginning of the new school year. We will need a head count from each school and will need to work with each school for a date that would work.

C3. Information and tax filings

Secretary of State Form SI-100 Filed

Attorney General Forms RRF-1 and CT-TR-1 Filed

IRS Form 990-N Filed

FTB Form 199N Filed

### D. New Business

D1. Grant Applications for consideration/vote: All four grants approved

\$264.39

Teaching STEM

Hanna Ranch – Jeanie Hedeem

- \$300

Increasing Communication Skills of Students with Autism using Communication Systems

Ohlone – Maria Mirandilla

\$300

Hello Universe

Hanna Ranch – Brenda Mitchell

\$300

Specialized Math & Reading Tutorial Program (SMART)

Hercules Middle – Ricardo Villas Jr.

D2. Grant Applications – Approved since last meeting

- \$284.03

Build It In Kindergarten! Magnetic Construction Materials

Hanna Ranch – Keith Valdez

\$300  
Making Patterns with Beads  
Hanna Ranch – Sarah Creeley

D3. DonorsChoose Projects – Approved and funded since last meeting

None

D4. Community Clean Up Sarah will participate. All those available are welcome to meet at the Corporate Yard on Sycamore Ave on Saturday, May 7<sup>th</sup>.

D5. New SW Raffle with Community Groups Sylvia suggested another Southwest raffle giving tickets to local Nonprofits splitting the monies collected with the group selling the tickets. This would help us raise more money from the tickets as the response from teachers has been minimal and the e-tickets would be wasted. All approved.

#### E. Events / Fundraisers

##### E1. Bottles & Bites – Sunday, March 27

Report of tickets sold by each director: ~90 tickets so far

Sarah: 15 Don: 2 Alex: Sylvia: 48

Maddie: Angel: 10 Jamela:

Directors were requested to donate a bottle of wine for the liquor prize table.

Set Up 3/26 Set up 2pm – 6pm

Day of Volunteer Sign Up Sheet: See Attachment

##### E2. Southwest Raffle

Report of tickets sold by each director

Sarah: 2 Don: Alex: Sylvia:

Maddie: Angel: Jamela:

##### E3. Bay Front Run & Festival – Sunday, October 2

#### F. Agenda additions: Presentation by High School PTO

Nicole reported on the PTO Zoom Meeting last week that had unusually large attendance (>100 people). There were many concerns including lack of leadership and control with the temporary principal, teacher attrition and vacancies, declining enrollment (<800 students), and student health and safety issues (drugs, guns, etc.). There was a protest last week at the school.

#### G. Adjournment: 8:28 pm NEXT MEETING: Changed to 2<sup>nd</sup> Thursday of May