

Hercules Education Foundation

Board Meeting Agenda

June 9, 2022 - Meeting Minutes

A. Opening Procedures

A.1 Welcome; Call to Order: 7:05 pm

A.2 Roll Call: Sarah Creeley, Donald Keuhne, Maddie Yuen, Sylvia Villa-Serrano, Kimberly Dauer-Sargentini, Jamela Smith-Folds ABSENT: Dr. Ward-Jackson & Alex Walker-Griffin

Guests: Greg Santiago, Joan Hadeishi, Poppy Sheldon, Pamela Vargas, Joanne Caboral, Amphone Nontha, Carla de Alba

A.3 Approval of Agenda: Motion to approve Sarah, 2nd Kim, approved All

A.4 Approval of Minutes: Motion to approve Sylvia, 2nd Sarah, approved All

B. Financials

Bank Balances as of 05/31/22

WF Checking: \$25,409.70

WF Savings: \$5,589.16

Mechanics Savings: \$20,166.60

C. Old Business

C1. Teacher appreciation

Sarah will get staff counts & date for lunch - Hanna Ranch and Ohlone

Kim will get staff counts & date for lunch – Lupine, HMS & HHS

C2. Community Clean Up

Sarah & Alex represented HEF

C3. Community Raffle

Sylvia reported trying to do a raffle involving other community groups but was unsuccessful.

She will work on other options to fundraise using remaining SW tickets.

C4. Bottles & Bites

Successful event, financial statement pending, approximately \$10,000 HEF's share of profits.

C5. Accounting & Filings

Sylvia reported that Aida Torres is taking on the bookkeeping and should have the P&L available for the July meeting.

C6. SW Ticket Grants

Maddie reported 6 round trips on hold, deadline to apply June 30th.

D. New Business

D1. Grant Applications for consideration

\$300

Mindful Body Fitness

Hercules High School – Mr. Grecco

\$300

Let the Games Begin

Hercules High School – Mr. Lazaridis

Motion to approve Mindful Body and to not approve Let the Games Begin due to 2 prior grants provided to Mr. Lazaridis this school year totaling \$ 754.60, Motion to approve Kim, 2nd Sarah, approved All
Sarah will contact both teachers.

\$548 (Expires 6/8 on DC) Approved online due to expiration date.

Help My Students Get Active

Lupine Hills, Mrs. Turner

D2. DonorsChoose Projects – Approved and funded since last meeting

\$168.44 (2x Match by Chevron)
Yes We Can
Hercules High School – Mrs. Gatchalian

\$145.16 (2x Match by Chevron)
Let's Explore Metric Applications
Hercules High School – Mrs. Cody

\$323.66 (2X Anonymous Match)
I Can Participate
Hercules High School – Ms. Ogura

\$362.22 (2X Anonymous Match)
Near Space Project 2
Hercules Middle School – Mr. Thomas

D3. Bay Front Run Medals

After discussion it was agreed to order 350 medals and to use the same style medal changing the year.

D4. Guest speakers:

Greg Santiago – Hanna Ranch
IXL, Renaissance Learning, Scholastic News \$5,061
Greg lowered the grant request to \$3,755.91
The IXL program will be used by all the students in the school.
Total needed \$7,011.82 the PTA will consider funding the balance.

- Poppy Sheldon – Lupine Hills
Garden Teacher \$3,000
If funding is secured to staff the garden all classes are rotated in once a week, so it used by all students
In the school.

After discussion it was agreed that since these programs are used by all students that we would fund \$3,000 for each if funding is secured to complete the cost of the projects.
Motion to approve Sylvia, 2nd Sarah, approved All

Sylvia will contact Malaga to add both projects to the HEF website.

- Joan Hadeishi – Elementary School Music
Equipment needed for all three elementary school music programs. After discussion it was suggested that Joan put each school on a separate donors choose project. Don will watch the projects for matching fund opportunities. If projects are not funded before expiring, we will revisit the projects to consider funding.

D5. Paypal & Zettle

Don reported that Paypal has acquired Zettle an upgraded platform that gives more options on ways to receive payments. After discussion it was agreed that we would continue using Paypal until we could do more research on features offered by Zettle.

D6. 6/16 Food Truck Event

Opportunity to sell beer left from Bottles & Bites. Sarah and Kim volunteered.

D7. School Registration

Kim will contact HMS & HHS to find out if packets are being mailed and if they are what the cut off is to submit our letter to be included. Don will revise the letter.

E. Events / Fundraisers

- National Night Out - Tuesday, August 2
- Bay Front Run & Festival - Sunday, October 2
- Trunk or Treat – October
- Holiday Tree Lighting – Sunday, December 4

F. Agenda additions:

C5. Accounting & Filings

C6. South West Grants

D6. 6/16 Food Truck Event

D7. School Registration

G. Adjournment: 9:00 pm

NEXT MEETING: Thursday, July 14