

# Hercules Education Foundation

## Board Meeting Minutes

September 15, 2022 - Meeting via Zoom

### A. Opening Procedures

- A.1 Welcome; Call to Order: 7:13 pm
- A.2 Roll Call: Sarah Creeley, Donald Kuehne, Maddie Yuen, Sylvia Villa-Serrano, Jamela Smith-Folds, Alex Walker-Griffin Absent: Angel Ward-Jackson
- A.3 Approval of Agenda: Motion to approve Sylvia, 2<sup>nd</sup> Maddie, Approved All
- A.4 Approval of Minutes: Motion to approve Sarah, 2<sup>nd</sup> Alex, Approved All

### B. Financials

Bank Balances as of 08/30/22

- WF Checking: \$18,822.19
- WF Savings: \$5,589.30
- Mechanics Savings: \$20,167.10
- Paypal: \$650
- Paypal Giving Fund: \$100 pending

### C. Old Business

- C1. Teacher appreciation
  - Lunch was provided to the teachers & staff at HHS.
  - HMS – Scheduled for October 5<sup>th</sup>
  - Dates & counts needed for Hanna, Lupine & Ohlone
- C2. Accounting
  - Accounting has been taken over by Aida Torres.
- C3. SW Grants
  - Only one teacher at Lupine has received their tickets and the \$200 stipend. Six others have applied but have not submitted sufficient information to Maddie for her to process the grant, Maddie is following up. Date of Grant deadline will be extended to November 1<sup>st</sup>. Two e-passes will be raffled to a teacher at each of the five Hercules Schools. Two e-passes will be donated to the chamber for the Women's Day event.
- C4. IXL & Garden Project Update
  - Hanna Ranch PTA was given a \$3,000 check for the IXL project during the National Night Out event. Sylvia will deliver the \$3,000 check payable to Growing Together for the Garden Project to Lupine Elementary.
- C5. Elementary Music Podiums
  - Sarah will speak to her about ordering two of the podiums with the \$1,000 grant we provided. Once she receives the grants from the PTA's she can order the third one.
- C6. National Night Out
  - Four new contacts provided contact information. Mal will add them to the HEF distribution list.
  - Excellent turn out, PLINKO was a hit.

### D. New Business

#### D1. New Grant Applications (Don)

- Dancing is Poetry in Motion: Levitt, HHS - \$300 (\$1,111 on DC)
- Dedication + Motivation = Success: Grecco, HHS - \$300 Not approved
- Connecting Students to the Global Economy: Kira, HHS - \$300 (\$793 on DC)
- Reading and Writing Centers: Dauer-Sargentini, Lupine Hills, \$300 Approved
- 3D Pens In the Classroom: English, Lupine Hills, \$215 Approved
- Books for Pleasure: Hernandez: HHS, \$300 Approved

## D2. Donors Choose Projects (Don)

12 funded on Aug. 9-10 with matching:

Autism Acceptance Month - Books 2022: Whittemore, HMS - \$230.19 (DC 1.5X)

Bring on Lacrosse! - Lazaridis, HHS - \$356.63 (DC 1.5X Gates)

Shopping Trip to Teachers' Online Shopping Mall: Biln, HHS - \$308.63 (DC 1.5X)

Career Prep Needs Some Little Things: Owens, HHS - \$201.29 (DC 1.5X Gates)

Mindfulness & Meaningful Conversations: Barron, HMS - \$186.74 (DC 1.5X Gates)

Up, Up, and Away! – Silva, Ohlone - \$142.43 (DC 1.5X Gates)

Ready, Set, Learn: Hague, Lupine Hills - \$370.59 (DC 1.5X Gates)

Measure Twice and Science Often: Parker, HMS - \$398.61 (DC 1.5X Gates)

A Smartboard for Spanish Class- That's How We Roll: Biln, HHS - \$72.09 (DC 1.5X)

Financial Literacy for Future Leaders: Kira, HMS - \$259.80 (DC 2X)

Help Me Create a Science Center for TK! – Turner, Lupine Hills - \$217.39 (DC 2X)

Teaching Basic Financial Literacy to Special Needs Students: Mirandilla, Ohlone - \$266.44 (DC 2X)

15 current projects, 5 under \$400 for review:

Books from this Decade! – Alvarez, Ohlone - \$115.75 (DC 2X Seed to Read) – Approved & funded on 9/16

## D3. HEF Postcard

Although all the suggestions received will be taken into consideration, space is limited. Sylvia will work with Mal to make some changes and then will email for review.

## D4. Raffle Registration & Reporting

Report for 2021 – 2022 submitted. Registration for 2022 – 2023 approved.

## D5. Directors & Officers for 2023 (discussion only)

Sarah is happy to stay on as President unless another director is interested.

## E. Events / Fundraisers

- Bay Front Run & Festival - Sunday, October 2  
T-shirt distribution will be held at The Grand on October 1<sup>st</sup> from 4pm-6pm. Anyone who would like to volunteer can arrive at 3:30.  
October 2<sup>nd</sup> – Sarah, Kim, Alex, Maddie and Don will arrive by 8:30.
- Trunk or Treat – October 28  
Sylvia will purchase the candy. Sarah and Alex will decorate the car and pass out candy.
- Holiday Tree Lighting – Sunday, December 4  
We will do cookie decorating.

## F. Agenda additions: none

## G. Adjournment: 8:50 pm

**NEXT MEETING: Thursday, November 10th**