

Hercules Education Foundation

Board Meeting Agenda

August 26, 2020 ~ 7:00 pm ~ Meeting via Zoom

A. Opening Procedures

- A1. Welcome, Call to Order 7:00 pm
- A2. Roll Call Sarah Creeley, Don Kuehne, Maddie Yuen, Jamela Smith-Folds, Angel Ward-Jackson, Sylvia Villa-Serrano, Susan Chai, Greg Santiago ABSENT: Alex Walker-Griffin
- A3. Approval of Agenda Motion to approve: Sylvia ~ 2nd Maddie, approved All
- A4. Approval of Minutes Motion to approve: Sarah ~ 2nd Jamela, approved All
- A5. Financials – 2020 Summary
WF Checking: \$14,970.74 ~ WF Savings: \$5,588.09 ~ Mechanics Savings: \$20,163.34
YTD Receipts: \$9,851.00 YTD Disbursements: \$12,199.33

B. New Business

- B1. HEF Statement to be revised to say: materials, projects & classroom innovations
Maddie to post on FB & will work with Malaga to add to the HEF website.
- B2. Grant Application Revision
- How many children will benefit from this grant
 - How will this address educational equity
- Motion by Sarah to add the above items to the grant application, 2nd by Jamela, approved All
Maddie will work with Malaga to have these items added to the grant application.

B3. Pending Grant Requests

Ms. Wheeldon, Lupine Hills, Social Skills for Speech Therapy, \$200
Motion to approve Sarah, 2nd Angel, Approved All
Sarah will advise Ms. Wheeldon

Ms. Maxey, Hanna Ranch, Rejuvenating the Teaching of History, \$500
Sarah will advise Ms. Maxey to put this project on Donors Choose

Discussion was held about the IXL program and how best to proceed to get funding for these projects. Sarah advised of obstacles putting these projects on DonorsChoose due to 6-point policy. Angel suggested using Intervention & Equity categories to be able to add these projects to DonorsChoose.

Discussion was held about adding IXL projects to the HEF website to accept donations. It was agreed that the projects be added to the HEF website with agreement from the teachers requesting funding that they will promote the project to secure donations and with the understanding that HEF will match donations up to half of the amount requested. If the project is not at least 50 percent funded at the end of three months of being listed, the monies collected will be added to HEF's general grant fund.
Motion to approve Sarah, 2nd Don, Approved All

Ms. Bailey, Ohlone, IXL Synchronous Distance Learning, \$599
Sarah to advise Ms. Bailey about criteria to put this project on the HEF website.

Mrs. Disbrow, Ohlone, IXL for Ohlone Kindergarten, \$500
Sarah to advise Ms. Disbrow about criteria to put this project on the HEF website.

Ms. Chai, Ohlone, IXL Fluency in Language Arts, \$500
Susan Chai agreed to the criteria listed above to have this project listed on the HEF Website.

Mr. Santiago, Hanna Ranch, IXL Math at Hanna Ranch, \$5,400

Greg applied to IXL directly for a school license. Sarah is following up to see if this project can be posted on DonorsChoose. Hanna Ranch PTA is another possible funding source. Sarah will advise how Mr. Santiago would like to proceed with this project.

B4. "Revolutionary STEM Education: Critical-Reality Pedagogy and Social Justice in STEM For Black Males

- Sarah will contact Lynn Noone to inquire about the county buying this book for the Hercules Library.
- Maddie will reach out to the principals of the five Hercules schools to find out if there is interest in having this book in their libraries, if there is funding available thru the schools, and if there isn't funding what is the process to donate books to the school libraries.

C. Old Business

C1. Website & Facebook

Jamela's bio added to director's page.

Maddie's bio and picture added to director's page.

Reminder to share FB posts instead of just liking to help get the word out.

C2. Updating of Bylaws (Angel) No Report

C3. DonorsChoose – the following projects were approved by email and funded on Aug. 11 with a 1.5X match from the Bill & Melinda Gates Foundation:

Ms. Knoblauch, HHS – So You Wanna be a Tuber, \$2,013.50

Ms. Marchesi, Lupine Hills – Social Skills for Social, \$175.12

Ms. Pacho, HHS – Tutorial Made Easy, \$151.13

Mr. Kira, HHS – Quality Equipment for High-Quality Distance Learning, \$581.21

Mr. Kira, HHS – Quality Web Cam for Synchronous (Live) Teaching Sessions, \$270.84

Mrs. Hernandez, HHS – High Quality Technology for Distance Learning, \$221.79

Mrs. Hernandez, HHS – A Monitor In To The World, \$294.64

Mrs. Gatchalian, HHS – Kick Start to a Better, Faster, Newer Way of Learning, \$749.38

Ms. Ogura, HHS – Cause & Effect Accessibility, \$707.92

C4. Donor solicitation letter

The solicitation letter was updated by Sarah & Don. It was e-mailed to Hercules school principals, posted on the HEF Facebook page & Residents of Hercules page.

C5. Transfer of \$10,000 from Wells Fargo to Mechanics Bank

Mechanics Bank - \$10,000 acct maturing in August

Don reported transfer being completed & online banking was set up.

C6. HEF projects approved by e-mail vote in August:

Mrs. Dauer-Sargentini, Lupine Hills, Science & Social Studies for Our Youngest Learners, \$190.85

Mrs. Hernandez, HHS, Voices for AP Spanish Students, \$200

Ms. Earl, Lupine Hills, Science & Social Studies for Our Youngest Learners, \$190.85

Mrs. Hague, Lupine Hills, Science & Social Studies for Our Youngest Learners, \$190.85

Sarah will advise teachers to purchase items and submit their receipts for reimbursement.

D. Events

D1. 2021 Bay Front Festival & Run

New date needs to be selected. May 15th conflicts with another local event. New date 5/22/21

E. School Updates All Hercules schools opened with Distance Learning. Better communication and access to programs and resources are needed to reduce anxiety for parents and students during these difficult times.

F. Agenda Additions/Deletions Add to B.3 Ms. Chai, Ohlone, IXL Fluency in Language Arts, \$500

G. Adjournment 9:10 pm

MEETING SCHEDULE FOR 2020 – 9/21, 11/16