**Hercules Education Foundation**

**Board Meeting Agenda**

**May 18, 2020 ~ 7:00 PM ~ Meeting held via Zoom**

A. Opening Procedures

 A1. Welcome, Call to Order

 A2. Roll Call

 A3. Approval of Agenda

 A4. Approval of Minutes

 A5. Financials - 2020 Summary (Don)

 WF Checking: $15,527.57 ~ WF Savings: $15,587.70 ~ Savings Mechanics: $10,000

 YTD Receipts: $3,601.00 2019 Gross Receipts: $52,778.21 (Filed Forms 990-N and 199N)

 YTD Disbursements: $5,392.50 (HEF Grants – $994.27, DC Grants – $808.46, Malaga Corp. - $2,936.06)

B. New Business

 B2. DonorsChoose (Sarah)

 Ms. Anthony – HMS, Manga Madness, EXPIRES June 24, $396 to fund

 Mr. Owens – HMS, Middle Earth for Middle Schoolers – EXPIRES July 4th, $210 to fund

 Mr. Owens – HMS, Graphic Novels, EXPIRES July 2, $1,478 to fund

 (vote required since projects expire prior to our next meeting)

 B3. Grant Applications

 Mr. Valdez – Hanna Ranch, Seesaw Subscription ($120) approved via e-mail

 C. Old Business

 C1. Website & Facebook (Sylvia)

* Testimonial page added
* 2019/2020 projects added
* Meeting dates updated
* Sylvia’s picture added to board member page
* Maddie & Jamela’s names added to director page, pending bios & pictures
* Golf Tournament changed to CANCELLED on website

C2. Updating of Bylaws (Angel)

C3. Notifications to Grant recipients (Sarah)

C3. Accounting Software – On hold as Aida’s accounting office is closed due to COVID SIP, Sylvia to follow up when her office reopens.

D. Events

 D1. 2020 Event Calendar

* July 24 Hercules Golf Classic (CANCELLED)
* August 11 National Night Out
* September 26 Bay Front Festival & Run
* October 18 Bottles & Bites (DATE CHANGED FROM 8/30)

 ALL EVENTS PENDING DIRECTION FROM THE COUNTY FOR LARGE GATHERINGS

E. School Updates

F. Agenda Additions/Deletion

G. Adjournment

**MEETING SCHEDULE FOR 2020** – 7/20, 9/21, **10/12,** 11/16 - Oct. 12 added as a planning meeting for B&B