

Hercules Education Foundation

Board Meeting Agenda 6:00 PM November 14, 2024

A.1 Welcome; Call to Order: 6:07 PM by Sarah Creeley

A.2 Roll Call: Sarah, Maddie, Don, Kim, Connor, Lynda, Sylvia (Zoom), Jamela (Zoom)

A.3 Approval of Agenda: Sarah moved to approve the agenda. Sylvia seconded the motion. All were in favor.

A.4 Approval of September minutes: Sylvia motioned we accept the minutes, Sarah seconded the motion. All were in favor.

B. Financials

Bank Balances as of 10/31//24:

WF Checking: \$42,367.37

WF Savings: \$5,599.38

Mechanics Savings: \$20,171.63

PayPal Account: 0

C. New Business

C1. Teacher Grant Applications (need to get in email): grants need to go to director email and the board. Sarah will contact Mal. Kim moved to approve Sara K, Morgan B, Elizabeth M, Stephanie C, Jennifer H, Misuk N and DENY Jane Yee and Marissa Wagoner. Sarah seconded the motion. Motion carries 8-0. Two denied projects were due to being out of state and asking to fund a volunteer.

Sara Kozanevich, Lupine Hills, hands on science, Kahoot, PE equipment. \$400

Morgan Bubel, Everyday Speech, Lupine Hills, \$400

Elizabeth Merritt, Lupine Hills, bench replacement, \$400

Misuk Nam, Ohlone, Field trip Chabot \$400

Stephanie Chin, Ohlone, color printer, \$400

Jane Yee, Ohlone, gardening, \$400, would like to pay volunteer (this is not allowable because we do not pay volunteers: If you would like to resubmit for items for her to explore with your kids, we can only pay for something that we have receipts for)

Jennifer Hague, Lupine, field trip Lawrence Hall, \$345

Marissa Wagoner, Nashua schools \$416, IXL

Sept 23, communication boards, Meredith Thorpe, \$

C2. DonorsChoose Update: \$553.14

We move to approve DonorsChoose if not funded by 12/4 \$654

Mr. Kira, Holistic Learning Tools: Posters, Study.com, Color Pencils \$324.54

Cut Above the Rest: Crafting Safely with Sharp Precision, Mr. Parker. \$74.28, See It, Share It!
\$154.32 Mrs. Gatchalian

C3. Director Election: **Don would like to continue as a board director. He needs to mentor someone on administrative activities. Maddie is willing to continue to help with B&B, etc. Jamela would like to continue. Sarah moved to approve these directors. Sylvia seconded the motion.**

C4. Bottles and Bites March 30th - Bottles and Bites \$50, Sylvia will order tickets, Goal is to sell 10 or more each, reach out for gift certificates.

C5. Savings options with higher interest rates - **Sylvia will set an appointment for US Bank for a \$900 bonus. \$30,000 from WF checking. Don said Wells Fargo said they'd have to open a new account. We would like to look into banks that sponsor us.**

Don moved to convert Mechanics savings to a money market account. Kim seconded the motion. All were in favor. Kim moved to have Don Kuehne authorized to make decisions for the Mechanics Account # 3507048509 and Sarah seconded the motion. All were in favor. Motion passed.

D. Old Business

D1. Social media update - Giving Tuesday post

D2. City of Hercules non profit annual filing - Sarah spoke 11/13

D3. Fun Run - Sarah would like an earlier start time for the run (8 am) and a roped off area for runners. She wants to be sure we break the Fun Run into 2 run times. She wants to have a volunteer posted at Victoria Shoreline Park. She also wants first aid kits with ice packs. She wants 3 water stations.

D4. Trunk-or-treat - Next year's theme is Winnie the Pooh

E. Good of the Order:

F. Upcoming Events:

Sun. December 1, 2024 City Tree Lighting art project this year. Setup 2:30, event 3:30-5:30. Budget \$250-300.

G. Adjournment: Sarah adjourned the meeting at 8:00 PM.

H. Future meeting agenda: financial committee

Next Meeting: Jan. 9, 2025