

## Hercules Education Foundation

### Board Meeting Minutes

September 21, 2020 ~ 7:00 pm ~ Meeting via Zoom

#### A. Opening Procedures

- A1. Welcome, Call to Order 7:04 pm
- A2. Roll Call Sarah Creeley, Don Kuehne, Maddie Yuen, Jamela Smith-Folds, Alex Walker-Griffen  
Sylvia Villa-Serrano ABSENT: Dr. Ward Jackson
- A3. Approval of Agenda Motion to approve: Sarah 2<sup>nd</sup> Alex, approved All
- A4. Approval of Minutes Motion to approve Sylvia 2<sup>nd</sup> Sarah, approved All
- A5. Financials – 2020 Summary  
WF Checking: \$14,753.06 WF Savings: \$5,588.18 Mechanics Savings: \$20,163.34  
YTD Receipts: \$10,051.00 YTD Disbursements: \$12,199.33 PayPal: \$216.40 PPGF: \$ 50  
HMS Receipts: \$365 HHS Receipts: \$200

#### B. New Business

- B1 Mini grants (up to \$300) Motion to approve one mini grant per project, 1<sup>st</sup> Sarah, 2<sup>nd</sup> Alex,  
approved All
- Ms. Disbrow, Ohlone, IXL Literacy for Ohlone Kindergarteners, \$230 Sarah will contact Ms. Disbrow and  
advise of one mini grant per project. She will check to see how she wants to proceed.
- B3. Airbnb certificate: Maddie reported that the certificate for Bodega Bay stay was returned by the  
Purchaser to be used as we saw fit. Maddie will contact Phyliss to see if we can use the certificate for  
the 2021 Bottles & Bites Silent Auction.
- B4. DonorsChoose: Motion to give Don authority to complete DonorsChoose projects without vote of the  
Board for small remaining balances (<\$200). This would allow projects receiving matching funds not to  
be missed due to nonresponse to email vote requests. Motion to approve, Sylvia 2<sup>nd</sup> Alex, approve All  
Three DonorsChoose projects approved with 10X matches: Coach Grecco - \$46.64 and \$56.18, and  
Ms. S - \$68.36.

#### C. Old Business

- C1. Website  
HEF Statement Maddie reported that the statement was added to the HEF website.  
Grant Application Sylvia reported that the grant application had been updated online. Sarah will review  
and submit a grant request.
- C2."Revolutionary STEM Education: Critical-Reality Pedagogy and Social Justice in STEM  
For Black Males  
Hercules Library  
Hercules school principals  
Maddie will contact the author for copies of the press releases required for the library to purchase the  
book. She is awaiting a response from Mr. Mansingh as to requirements by the school district.
- C3. Notification to grant applicants discussed @ 8/26 meeting (Sarah)  
Ms. Wheeldon, Ms. Maxe, Ms. Bailey, Mr. Santiago, Ms. Disbrow, Ms. Chai  
Sarah contacted everyone.

C4. Updating of Bylaws **Not discussed**

E. School Updates **All schools continue to be utilizing distance learning.**

F. Agenda Additions/Deletions:

**B3. Airbnb Certificate (Maddie)**

**B4. DonorsChoose (Don)**

G. Adjournment: **8:00 pm**

**MEETING SCHEDULE FOR 2020 – 11/16**