

Hercules Education Foundation

Board Meeting Agenda 6:00 PM May 9, 2024

1. Opening Procedures

A.1 Welcome; Call to Order: 6:10 PM by Sarah Creeley

A.2 Roll Call: Jamela (online), Sarah, Don, Kim, Sylvia, Maddie. Guests: Lynda, Connor

A.3 Approval of Agenda: Sylvia moved to approve the agenda. Sarah seconded the motion. Motion carried 7-0.

A.4 Approval of March minutes: Sarah moved to approve minutes with typos corrected. Alex seconded the motion. All were in favor. Motion passed 7-0.

B. Financials

Bank Balances as of 4/30/24:

WF Checking: \$26,575.90

WF Savings: \$5,599.10

Mechanics Savings: \$20,170.61

PayPal Account: 0

*Sylvia will research accounts that give us more interest for a reserve fund.

C. New Business

C1. Discussion/vote of appointment of Lynda Lopez to be a director and Connor Lopez to be a student director. Sylvia moved to approve Lynda as director and moved to approve Connor as a junior (non voting) student director. All were in favor. Motion passed. 7-0.

C2. Teacher Grant Applications on pause until June 15

C3. Donors Choose:

Projects funded (\$830.33 total) :

RPG is Coming to the Library, HMS, Mrs. Barron \$187.91

Back to School Supplies, Mrs. Biln, HHS \$336.12

Rewarding Excellence One Token at a Time! Mrs. Avina, Ohlone, \$128.77

Art to Brighten Young Hearts, Mrs. Moran, Ohlone, \$177.53

C4. Bottles & Bites debrief: streamlined front door changes worked well. Sylvia suggested we sell raffle tickets while people are in line at the front door. Hotspot for the internet.

D. Old Business:

D1. Community Clean Up Day May 4: Sarah, Kim, Sylvia represented HEF

D2. Tax filings for 2023 : Update from Don/Sarah about preparation by H&R Block: Saturday appt for Sarah and Don. Estimate is \$350. 3 forms need to be filed by 5/15. IRS 990 EZ since we are over 50K in gross receipts. 199 form for the State of CA. The Attorney General form is turned in with the 990 EZ attached. The H&R block will prepare these 3 forms.

E. Good of the Order: Franklin Canyon Golf Tournament May 22. HEF is the beneficiary for this fundraising tournament.

Add discussion/vote for social media manager to the next agenda.

F. Upcoming Events:

Sun. June 2 Hercules Cultural Festival - no table this year but volunteers needed. Kim will do the credit card machine. Sarah is willing to help. Alex is willing to help. Maddie is willing to help.

Tues. August 6th National Night Out

Sun. October 6th Bayfront Run and Festival

G. Adjournment: Sarah Creeley at 7:33 pm

Next Meeting: July 11