

# Hercules Education Foundation

## Board Meeting minutes

### Sept 14, 2023 – 7 PM Meeting hybrid format

#### 1. Opening Procedures

A.1 Welcome; Call to Order: Sarah Creeley called to order at 7:03 PM

A.2 Roll Call: Sylvia, Sarah, Maddie, Don, Angel (virtual), Jamela (virtual), Kim

A.3 Approval of Agenda: Sarah moved to approve agenda with changes Sylvia suggested. All were in favor 7-0.

A.4 Approval of July Minutes: Kim moved approval minus data about sponsors that doesn't need to be included from B Financials, Sylvia seconded the motion. Motion passed 7-0.

#### B. Financials

Bank Balances as of 8/31/23:

WF Checking: \$30,092.21

WF Savings: \$5,596

Mechanics Savings: \$20,169.11

PayPal Account: \$1416 (accounts receivable)

#### C. New Business

C1. Fun Run : t-shirt 4 - 6 Sat Sept 30th at the Grand. Kim & Sarah will volunteer. Sarah will shadow Bob for the run. Kim, Maddie, and Don at tables. **Recruit 3 people to do traffic stops where streets are closed.**

C2. Funding of Teacher Grants. All Grants approved up to \$400: one combined and add Sarah Creeley.

Projects on HEF website, waiting to be approved:

-Sarah Vanek Lupine Hills, 2nd grade 9/12 \$400

-Lisa Lipscomb Hercules Middle, NAGC 9/6 \$400

-Virginia Hernandez Academic Supplies for Equity HMS 8/30 \$400

-Misuk Nam Nickelson Pumpkin Patch Ohlone 8/15 \$400

-Chandra Sherr Mickelson Pumpkin Patch Ohlone 8/15 \$400

-Morgan Genelly 4th/5th grade Social Studies curriculum 12 books \$250 Lupine

- Sara Kozanevich 1st grade, Printer, EL Resources, \$400 (some on Donor's Choose- \$316) Lupine

- Michelle Fong, 3rd grade, Bringing Math & Science Into the Classroom (Lindsay Museum, IXL) \$574 or any amount allowed Lupine

- Jacqueline Soledad, Tk/K/1 Sensory and Printing Materials \$400 Lupine

- Olivia Benavidez, Flexible Seating, \$500 or any amount acceptable (\$400) Lupine

- Sarah Creeley, Hanna Ranch

-Rebecca Lee, TK Class Enrichment programs

C3. Donors Choose: 4 since last meeting. No matches, none expiring

C4. Legends Scholarship request : \$2000 request local business. Directors felt this was not public school connected so therefore not in our scope. Sarah moved we vote. Motion failed: 0-7.

C5. City presentation: Sylvia presentation Monday Sept 11th for HEF for the year.

C6. Trunk or Treat - Oct 27 Sixties themed trunk. Rice krispies treat (Sylvia will purchase) Sarah will set up, Alex, Kim will try.

C7. Jan 20th Chamber of Commerce crab feed. If HEF wants to participate, tickets sold will allow \$25 to HEF per ticket sold

#### **D. Old Business**

D1. Tax Filings – Raffle report due 2 weeks. Raffle expenses and receipts. Don will input numbers. Sylvia will sign off.

D2. Square Credit card reader: \$300 square card reader Sylvia will purchase

D3. Bottles and Bites financials - We made \$15,647.06

#### **E. Agenda additions: Bottles and Bites March 24**

**F. Adjournment: Sarah adjourned the meeting at 8:**

**Next Meeting: Nov 9, at 7 PM**